

APPENDIX B

CPA – USE OF RESOURCES

Level 2 Criteria

The Council has an up-to-date corporate capital strategy linked to its corporate objectives and medium term financial strategy.

The Council has an up-to-date Asset Management Plan that details existing asset management arrangements and outcomes and planned action to improve corporate asset use.

The Council maintains an up-to-date asset register.

The Council has a designated corporate property function.

The Council's arrangements for reporting to members are sufficient to ensure that they fulfil their responsibility in relation to the Council's land and buildings portfolio at both a strategic and service level.

The Council has an annual programme of planned maintenance based on a rolling programme of property surveys.

The Council has assessed the level of backlog maintenance.

The Council's capital programme gives priority to potential capital projects based on a formal objective approval process.

Level 3 Criteria

*A member has been allocated portfolio responsibility for the Council's fixed assets.

There is a plan in place to reduce the level of backlog maintenance and this has been approved by members.

*The Council has developed a set of local performance measures in relation to assets that link asset use to corporate objectives.

The Council makes investment and disposal decisions based on thorough option appraisal and whole life costings.

Note: All criteria are mandatory apart from the two marked with an asterisk.